

27<sup>th</sup> June 2022

Dear Parents and Carers,

**Re: MyChildAtSchool App**

I'm writing to share an exciting development for the school, which will strengthen our school community.

As an Academy we recognise that communication with our families is crucial and that at times this communication isn't always as efficient or immediate as parents would appreciate. Our aim in the new academic year is to address this.

At Easter we replaced our core data system and we have worked hard through the summer term to ensure our new processes are better. One of the main advantages of the new system is the student and family portal, **My Child at School (MCAS)**. This portal will allow you to log in and access details about your child (or children) within school. You will, as we activate more sections, in time be able to view and respond to:

- **Attendance and absence information** – you can notify us why a student is off or provide a doctor's note
- **Behaviour updates** – including correction notifications and events through the day
- **Academic reports** – so you can track how well your child is learning at DBA
- **Parent evenings bookings** – to plan your appointments and always know which teachers to see
- **Student timetables** – so you know what lessons your child has each day
- **Pupil personal details** – which can also be updated by you in the app

MCAS can be accessed via a web browser but is also available as a mobile phone app for any Apple or Android smartphone. Another benefit in using this app; is that all messages, letters and reports sent home will be sent via the app, rather than posting home paper copies. Therefore, more money can be invested in resources to support your child within school.

**All you need to access the app is an email address, that school are able to use to register you.** This will allow us to share your personal login details with you. As mentioned, we would like all families to be using this platform for communication in the new academic year. We aim to communicate 100% with parents via the app by January 2023. To ensure that you are ready for the change, please use the summer to:

- Create an email address if you do not have one – free accounts can be made from many providers e.g. Gmail
- Share your email address with school by completing the data checking form at the link below.
  - Data Checking Form: <https://forms.office.com/r/0tpY5JPtYJ>

To help with your checking, we have also emailed a copy of this letter to every contact with parental responsibility who has an email address. If you can see that email, you do not need to do anything until we contact you with your login details.

I am confident this change will improve the standard of communication and consequently improve the three-way partnership between parent, student and teacher that we value so highly at Dixons and aim to secure for Dixons Broadgreen Academy as we strive to get better every day.

Yours faithfully



Mr A Samy  
**Senior Vice Principal**

